PACKING A 32, 34 OR 36-STRING HARP FOR SHIPPING

The idea behind this packing method is to suspend and immobilize the harp inside its box. This way, the harp is protected from bumps, knocks, and bouncing around if the box is turned upside down or dropped.

1. Assess the condition of the box. **If the box has been crushed or has holes in it, do not use it to ship your harp.** It will not provide adequate protection.
2. Put the harp in its case. Put the case inside a large plastic bag if possible.
3. Fold the two cardboard baffles into shape and secure with tape or staples.
4. Place the large cardboard baffle in the box with its flat side against the end of the box. **Tape or staple in place.**
5. Place one foam corner block in the bottom of the box, tucking it into the space formed by the baffle.
6. Place the foam end cap over the base of the harp.
7. Place the harp in the box, being sure it is fully seated in the bottom corner block.
8. Place the second foam corner block on the top of the harp, again making sure it is nestled securely into the large cardboard baffle.
9. Place the small cardboard baffle in the box as shown, with the flat side facing the interior of the box (not against the side of the box). **It must be taped or stapled in place.** This is essential, because the baffle is what keeps the harp from sliding out of place and bouncing around if the box is turned on its side or upside down.
10. Close the top flaps of the box and apply tape **continuously all the way around the edges.**

Please call with any questions! We would much rather help you through the process than hear about a damaged harp later!